

Ref: Agenda/Council100315

4 March 2015

To: All Town Councillors

Dear Sir or Madam

I hereby give notice that a meeting of the **Biggleswade Town Council** will take place on **Tuesday 10 March 2015** at the **Offices of Biggleswade Town Council, The Old Court House, 4 Saffron Road, Biggleswade** commencing at **7.00 pm** in order to transact the undermentioned items of business.

Yours faithfully



R.D.McGregor  
Town Clerk

## **AGENDA**

### **1. APOLOGIES**

### **2. DECLARATION OF INTERESTS**

To receive Statutory Declarations of Interests from Members in relation to:

- (a)** Disclosable Pecuniary Interests in any agenda item
- (b)** Non-pecuniary interests in any agenda item

Members may participate in and vote on matters before the Central Bedfordshire Council Development Control Committee on which they have already expressed a concluded view in their position as a Town Councillor so long as they declare their membership of the Town Council and the way they voted on the Town Council consideration of the application.

In addition, the decisions of the Town Council in respect of planning applications would not be binding on those members of the Council who hold office at the Town Council and the Central Bedfordshire Council Development Control Committee.

### **3. TOWN MAYORS' ANNOUNCEMENTS**

### **4. PUBLIC OPEN SESSION**

A period of up to 15 minutes is permitted to allow members of the public to ask questions that are pertaining to matters listed on this Agenda.

### **5. INVITED SPEAKER**

There is no invited Speaker.

### **6. MEMBERS QUESTIONS**

7. **MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For Members to receive and approve the minutes of the Council meeting held on 24 February 2015 at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

8. **MATTERS ARISING**

- a. From the Council meeting held on 24 February

9. **PLANNING APPLICATIONS**

- a. **CB/15/00254/ADV – Unit 1, White Way Retail Park, London Road**  
Advertisement: New retail signage
- b. **CB/15/00461/FULL – 2 Walton Grove**  
Installation of a garage door in an existing 3 sided carport.
- c. **CB/15/00630/LB – 36 High Street**  
Listed Building: Retention of 3 curved light lines to the inside of the glazing on Victoria Place Elevation.
- d. **CB/15/00369/FULL – Edward Peake School, Potton Road, Biggleswade**  
The proposed development includes the following: construction of a two storey front and side extension to the existing school for education purposes. 39 No new car parking spaces. Upgrading of existing playground for bus turning & parking. 200m/sq of extended hard play area. 400m/sq for ground mounted PV panels in fenced enclosure, internal modifications to existing school building.

10. **ITEMS FOR CONSIDERATION**

- a. **Work to trees – CB/TRE/15/00052 - Land Adjacent to 82 Fairfield, Biggleswade**

Works to trees protected by a Preservation Order: Prune one large Oak tree located between the Sports Ground & the western boundary of no. 86 Fairfield Road. The tree is located within Preservation Order Ref: MB/TPO/02/00005 and is listed as T15.

CBC has received an application to carry out work to preserved tree(s) as the above property. If Members wish to comment on the application, please do so in writing within 21 days of the date of this letter quoting the above application number.

A copy is attached to this agenda.

- b. **Naming of London Road Retail Park**

Further to the request by Cllr Mrs Hazel Ramsay at the Council meeting held on 10 February, members are asked to consider name(s) for the London Road Retail Park.

The Town Clerk contacted CBC, a copy of their reply and a plan of the area, are both attached to this agenda.

- c. **Planning application ‘calling in’ process**

Further to the request from Cllr B Briars at the Council meeting held on 10 February, Members are asked to discuss the Planning application ‘calling in’ process. (report attached to this agenda).

- d. **Neighbourhood Plan**

Members are asked to consider producing a Neighbourhood Plan for Biggleswade.

A copy of Neighbourhood planning documentation is attached to this agenda.

**11. ITEMS FOR INFORMATION**

**a. Affordable Housing – Main Allocations Policy and Local Lettings Policy for Rural Exception Sites**

CBC has written to all Town and Parish Councils to clarify the relationship between their Local Lettings Policy for Rural Exception sites and the Council's Allocations Policy.

A copy is attached to this agenda.

**b. Olly Martins – Police and Crime Commissioner**

Following the invitation from the Town Clerk, Olly Martins, Police and Crime Commissioner, will be attending the Council meeting on 24 March 2015.

**12. PUBLIC OPEN SESSION**

A period of up to 15 minutes is permitted to allow members of the public to ask questions.

**13. EXEMPT ITEMS**

The following resolution will be moved that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

There are no exempt items.

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council resolve to exclude the public and press by reason of the confidential nature of the business about to be transacted.